**ARLENE GRACE CALING ALONZO**received_401037623848397

**Address:** Purok #5 San Roque Arbol, Lubao, Pampanga

**Contact Number:**09773313402

**Email Address**: [*agca.alonzo@gmail.com*](mailto:agca.alonzo@gmail.com)

# 

# OBJECTIVE:

# Detail-oriented individual seeking an entry-level employment as an Information Technology (IT) specialist. To work for a good organization where an opportunity will be given to utilize my knowledge and skills.

# WORK EXPERIENCES

* **EGM Land Titling Services**

Junior Supervisor

January 2021 –Present

(JASA Road, San Roque Arbol, Lubao, Pampanga)

* **RCJ Enterprise**

Virtual Assistant

October 2020 – December 2020

(City of San Fernando, Pampanga)

* **Jilliane’s Catering Services**

November 2019 – December 2020

(San Roque Arbol Lubao, Pampanga)

* **On the Job Trainee (0JT)**

### Information and Communications Technology Office

November 23, 2017 – February 01, 2018

Rendered for *80 hours*

(City Government of San Fernando, Pampanga)

**ELIGIBILITY** / **ACHIEVEMENT / NATIONAL CERTIFICATES ACQUIRED**

* **Dean’s Lister**

A.Y 2020-2021

College of Computing Studies (CCS)

Don Honorio Ventura State University

Main Campus, Bacolor, Pampanga

* **Associate Director**

Taguimpan Films

A.Y. 2020-2021

Don Honorio Ventura State University

Main Campus, Bacolor, Pampanga

* **Board Member on Records**

College of Computing Studies Student Council (CCSSC)

A.Y. 2019-2020

Don Honorio Ventura State University

Main Campus, Bacolor, Pampanga

* **President Lister (Rank 3)**

A.Y. 2018-2020

College of Computing Studies (CCS)

Don Honorio Ventura State University

Main Campus, Bacolor, Pampanga

* **Regional Assembly of Information Technology (RAITE 2019)**

“Gamified I.T. Education: Gen Zers Newest Learning Platform”

**(Participant)** September 06, 2019

UCC Convention Center, Pilar, Bataan

* **National Certificate (NCII) Information Communication Technology**

A.Y. 2016 – 2018

AMA Computer Learning Center

Plaza Burgos, Guagua, Pampanga

* **GRADE 11 – GRADE 12 (WITH HONORS)**

A.Y. 2016 - 2018

AMA Computer Learning Center

Plaza Burgos, Guagua, Pampanga

# EDUCATIONAL ATTAINMENT

TERTIARY: **Don Honorio Ventura State University**

Villa De Bacolor, Pampanga

Bachelor of Science in Information Technology

A.Y. 2018 – Present

SENIOR HIGH SCHOOL: **AMA Computer Learning Center**

Plaza Burgos, Guagua, Pampanga

TVL Major in Information Communication Technology

A.Y. 2016 – 2018

JUNIOR HIGH SCHOOL:  **Sta. Cruz High Integrated School**

Sta. Cruz Lubao, Pampanga

A.Y. 2012 - 2016

PRIMARY: **San Roque Arbol Elementary School**

San Roque Arbol, Lubao, Pampanga

A.Y. 2011 – 2012

# PERSONAL INFORMATION

Age : 21 years old

Birth Date : January 18, 2000

Birth Place : Tondo, Manila

Sex : Female

Weight : 52 kg

Height : 5’4

Religion : Born Again Christian

Nationality : Filipino

# CHARACTER REFERENCES

* **MS. ELVIRA G. MALIT**

CEO

*(EGM Land Titling Services)*

Lubao, Pampanga

* **MR. MARTHY V. ZAPATA**

Information Technology Officer II (Officer-in-Charge)

City Government of San Fernando, Pampanga

* **MR. LOWELL T. MANIQUIS**

Academic Head

*(AMA Computer Learning Center)*

Guagua Campus

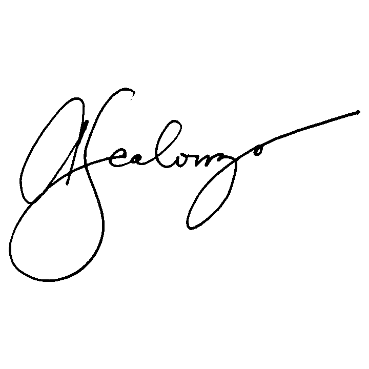
* **REV. RODOLFO F. GUINTU**

Head Principal

*(Shiloh Christian Academy)*

Tondo, Manila

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*



**ARLENE GRACE C. ALONZO**

*Applicant’s Signature*